

Minnesota Board of Firefighter Training and Education
Meeting Minutes of September 18, 2007 Maple Grove, MN

The Minnesota Firefighter Training and Education Board (MnFTEB) was called to order at 9:02 a.m. in Maple Grove, MN by Chairman Marv Calvin.

P	Marvin Calvin MSFCA	Willmar	2009			VACANT League of Cities		2007
P	Wayne Durant MSFDA	Brainerd	2009		P	Tom Pressler MSFDA	Bloomington	2009
P	Jim Fisher Ass'n of Townships	Zim	2009		P	Jerry Rosendahl Dept of Public Safety	St Paul	N/A
P	Daniel Greensweig Ass'n of Townships	St. Michael	2010		P	Kelli Slavik League of Cities	Plymouth	2010
A	Aliina Granholm MSFDA	Esko	2011		A	Judy Smith Thill MSFDA	Inver Grove Hts	2008
P	Jeff Swanson MSFCA	Detroit Lakes	2010		P	John Wiskocil MSFDA	Montgomery	2008
P	Barbara Frank Public Member	Danube	2011		A	Matthew Ashmore MPFF	Hibbing	2011
A	Richard Loveland MPFF	Moorhead	2008					

MPFF = Minnesota Professional Fire Fighters MSFCA = Minnesota State Fire Chiefs' Association
MSFDA = Minnesota State Fire Department Association

There were introductions around the table and the Agenda was confirmed.

Motion by Jim Fisher – that minutes of meeting July 17, 2007 be approved as corrected. Second by John Wiskocil. Carried.

Officers Reports:

Chairman Calvin reported

- that the Chairman's position would be up for election in January.
- That he had been contacted by Warren Jorgenson about his comment at the last Board meeting to review the Training Burn Procedure (See further discussion under the committee report).

Vice Chair Thill was not in attendance, but had indicated to Chair Calvin that -

- Because of her new position, she had a conflict with meetings on Tuesday mornings.
- She was concerned with time availability to be involved in the Administration Development Committee

Secretary Tom Pressler distributed a packet of information that included

- Agenda for this meeting
- Draft copy of July 17, 2007 minutes
- Current Roster
- Approved minutes of May 15, 2007 meeting

A roster was also passed around for corrections.

Correspondence:

- Tom Pressler reported that in addition to the emails pertaining to the meeting, he had received correspondence from John Hultquist about the board appointments.

Committee Reports:

Administration Development Committee (ADC)

- Have not met since the last meeting – will meet yet this month.
- In regard to Judy's involvement – will on the agenda for the next committee meeting.

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Training/Instructor Qualifications Committee

- Training Burn Procedure
 - Chair Calvin reported that MnSCU was concerned about comments on their developed Training Burn Procedure which is referenced in state statute (under DNR). There are two laws – (1) DNR approves burn standards and (2) MnBFT&E approves training standards.
 - Private Fire Instructors follow the standard, but do not specify the criteria of qualifications for those conducting a burn.
 - The same DNR permit for brush is used, but there is a box to check at the bottom about MnSCU.
 - MnSCU does not need to be used, but the standard must be followed.
 - Some discussion about burn training levels which were stated as –
 - Level 1 – Students in a room and demonstrate fire behavior
 - Level 2 – Room has fire and students go in to extinguish
 - Level 3 – Students respond with engine and equipment to simulate response and extinguishment.
 - The DNR statute indicates that the burn must follow DNR Guidelines.
 - The Burn Document was e-mailed to the Board on 1/23/07. It will be resent to the Board.
 - Question of whether the procedure is under the purview of the Board and consensus is that it is under curriculum approval.
 - The committee will discuss further at their next meeting.
- Other items
 - Training is still not consistent across the state
 - Some are still using the 1403A, 1403B (standards for requirements to attack a structural fire) terminology, but are in the process of converting all to 1001 (Firefighter Requirements Standard)
 - There is no upper level Fire Training Advisory Committee, but each college has an advisory committee. Each college president oversees the training.
 - Board should have an official listing of the courses approved with specific names, date approved by the Board, and a record of any revisions and/or evaluations of the course. Similarly, the instructors certified to teach the course should be tracked.

Unfinished Business

Board Vacancy Report

- Currently only one opening exists (League of Cities).

Mission Statement – Aliina indicates she has a rough draft and will be discussed in the future.

Presentation to Conferences

- MSFCA Conference is scheduled in October – Marv Calvin will be in attendance.

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New Business:

Camp Williams Visit

- SFM Rosendahl, Ass't Commissioner Leslie and 16 others made the trip to Camp Williams in Wisconsin to review the training facilities there
 - The classrooms are "state of the art"
 - Joint facilities with the Military, Fire, Police and EMS
 - Have trained about 400 Firefighters in advanced rescue techniques
 - Also has capabilities of confined space rescue training
- All felt that the visit was well worth the time and similar activities and plans for Camp Ripley in Minnesota was discussed.

Reimbursement Procedure –

- Brought up at last meeting, but move off to the Executive Director and Administration Development Committee.

Other discussion

Motion by Jeff Swanson – that next board meeting to primarily discuss a priority project such as reimbursement procedure to fire departments. Second by Wayne Durant. Carried.

Motion by Jim Fisher – that Secretary Pressler bring receipts for reimbursement. Second by Jeff Swanson. Carried.

Next meeting

- Discussion on meeting times and locations. Consideration given to availability of members and geographical location.
- Decision to hold next meeting at Maple Grove facility, but delayed until 12:30 p.m. to possibly accommodate Judy Thill schedule. Future meetings will be held on the Third Wednesday of the Month at 10 a.m. at the Township Offices in St Michael. The tentative dates are November 21, 2007 and December 19, 2007.

Comments from Board Visitors - None

The meeting adjourned at 11:50 a.m.

Respectfully Submitted,
Tom Pressler, Secretary

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